

NOW ACCEPTING

Listos California SUBAWARD GRANT APPLICATIONS

Award Details:

- ◆ Receive between \$75,000-\$100,000.
- ◆ Subaward performance period begins on November 1, 2024, and ends on November 1, 2025.
- ◆ No matching funds required.



**Self-Help
Enterprises**



DEADLINE TO SUBMIT:




September 30, 2024, by 5 PM

To Apply, email:
Esmeraldah@selfhelpenterprises.org

ELIGIBLE APPLICANTS:

- ◆ Must be a community-based organization (CBO)
- ◆ Applicants must be nonprofit organizations with 501(c)(3) status.
- ◆ Eligible organizations include local nonprofits that serve populations of less than one million people and can reach communities in high disaster risk areas with diverse cultural backgrounds.
- ◆ Ability to maintain communication with Self-Help Enterprises and submit program engagement reports by due dates.
- ◆ Organizations must operate within at least one of the following Counties: Fresno, Kern, Kings, Madera, Mariposa, Merced, San Joaquin, Stanislaus, or Tulare.

REQUIREMENTS:

- ◆  Ensures effective communication and outreach tailored to communities.
- ◆ Focuses on reaching diverse and vulnerable populations that are disproportionately impacted by emergencies.
- ◆  Ensures that the organization has a clear and actionable plan to enhance disaster preparedness and response within the targeted communities.
- ◆ Demonstrates the organization's track record and reliability in community engagement and disaster preparedness.
- ◆  Ability to leverage existing networks to enhance the effectiveness and reach of the program
- ◆ Include biographies of key personnel involved in the project to demonstrate their expertise and experience in disaster preparedness and community outreach.
- ◆ Provide one letter of recommendation with your application.



Request for Proposal

Listos California Subaward Grant

Release Date:
August 19, 2024

RFP Closing Date:
September 30, 2024, by 5 PM

Address:
Self-Help Enterprises
8445 W Elowin Ct
Visalia, CA 93291

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Request for Proposal

Listos California Subaward Grant Application

Background & Purpose

The Listos California Statewide Grant (LS) Program aims to provide support to organizations operating across multiple counties in California. These organizations are in areas at moderate to high risk of disaster and prioritize equity in their services. The grant program focuses on providing disaster preparedness education to the served populations and augmenting response to disasters through targeted outreach of vulnerable populations. The Listos California Subaward Grant is designed to provide funding to community-based organizations (CBOs) throughout Fresno, Kern, Kings, Madera, Mariposa, Merced, San Joaquin, Stanislaus, or Tulare counties. The funding is intended to support these organizations in offering comprehensive disaster training and resources through peer-to-peer outreach to a variety of diverse populations that are disproportionately impacted by disasters. This program aims to strengthen the disaster preparedness, response, recovery, and mitigation capacities of these communities, ultimately promoting increased resilience in the face of challenges.

Eligibility Details

- Must be a community-based organization (CBO).
 - a. Applicants must be nonprofit organizations with 501(c)(3) status.
 - b. Eligible organizations include local nonprofits that serve populations of less than one million people and can reach communities in high disaster risk areas with diverse cultural backgrounds.
- Ability to maintain communication with Self-Help Enterprises to submit program engagement and progress reports by due dates.
- Organizations must serve at least one of the following Counties: Fresno, Kern, Kings, Madera, Mariposa, Merced, San Joaquin, Stanislaus, or Tulare.

Deadline Details

The application will open on August 19, 2024, and should be submitted by **September 30, 2024, by 5 PM via email**. To request or submit the Listos California Subaward Grant Application, please email: Esmeraldah@selfhelpenterprises.org. All other inquiries, please email: Jessical@selfhelpenterprises.org.

Grant Award Details

Prospective applicants can request a minimum of \$75,000 or a maximum of \$100,000 to support their work with vulnerable populations in areas at moderate to high risk of disaster. The grant subaward performance period is from November 1, 2024, to November 1, 2025, with no matching funds required. Awardees will receive notification of grant funding approval by Monday, October 21, 2024, via email and letter.

Application Criteria

1. Languages Spoken

- Requirement:** Applicants must specify the languages spoken by their assigned personnel and the target populations they can effectively communicate with.

2. Target Populations

- Requirement:** Clearly identify the specific populations to be served, including low-income families, seniors, individuals with disabilities, migrant farmworkers, urban low-income communities, and/or youth and young adults.

3. Project Plan

- Requirement:** Provide a detailed plan outlining how the organization will achieve the objectives of the Listos California program, including outreach strategies, training sessions, and resource distribution.

4. Previous Experience

- Requirement:** Document past projects or initiatives that showcase the organization's ability to reach and engage the target populations effectively.

5. Partnerships

- Requirement:** Detail existing partnerships with local agencies, schools, and other organizations that will support the efforts of the program.

6. Staff Biographies

- Requirement:** Include biographies of key personnel involved in the project to demonstrate their expertise and experience in disaster preparedness and community outreach.

7. Letter of Recommendation

- Requirement:** Include one letter of recommendation from a partner agency.

Program Objectives

1. Training

- a. Must incorporate materials and resources developed for and provided by the Listos California Grant Program in any emergency preparedness, response, recovery, and mitigation training conducted with grant funding.
- b. Must attend training classes and meetings to receive updates and resources throughout the Grant Subaward performance period.

2. Establish and Implement a Peer-To-Peer Engagement Approach

- a. Create and implement a peer-to-peer approach to engage and educate the community that reflects the needs of the target population.
- b. Each CBO must establish a tailored approach, by hosting monthly engagement activities to ensure their community:
 - i. Is knowledgeable about what to do during a disaster and consider engaging community partners such as faith-based communities, schools, community centers, etc.
 - ii. Has emergency preparedness materials and access to information before a disaster hits.
 - iii. Shares final approach and results with SHE.

3. Identify Gaps and Propose Solutions

- a. The Sub-awardee must identify gaps raised by community input in the community engagements and organizing process and propose solutions to strengthen local county emergency plans.

4. Host a Conversation to Identify Emergency Preparedness Needs of the Community for Integration into Local Emergency Plans

- a. The Sub-awardee must host a conversation to identify disaster preparedness, response, recovery, and mitigation needs of the community for integration into local emergency plans as a joint effort with local leaders across sectors and the County Emergency Manager.
- b. Outcome will be shared with SHE and Cal OES.

5. Capture Stories of Impact

- a. The Sub-awardee must capture stories of impact highlighting outcomes and results of the local strategies and connections made as part of this effort that illustrate the purpose and intent of the LS Program and provide the stories to the Cal OES Listos California Support Team. These stories may be submitted in written articles, videos, and photos. **Please ensure that formal permission is granted for all stories.**

6. Reporting Requirements

- a. Statistics for Progress Reports must be collected quarterly and statistics for Engagement Reports must be collected after each engagement activity, even when reporting occurs less frequently. Should be submitted via the Listos California Portal and/or online tool by SHE.
- b. Onsite Monthly Audits by SHE.
- c. Submit monthly Outreach Plan to SHE.
- d. A total of 5 Cal OES Progress Reports needs to be submitted, along with statistics for engagements.
- e. Information collected will include, but is not limited to:

- Diversity of vulnerable populations reached.
 - Number of individuals reached.
 - Number of and type of organizations reached.
 - Number of outreach trainings/events held.
 - Outreach plans for each vulnerable community to be engaged.
 - Recommendations on gaps and proposed solutions to strengthen local county emergency preparedness plans.
 - Outcomes of cross-sector community conversations on the community’s identified emergency preparedness needs of this Program.
 - Success stories highlighting outcomes and results of the local strategies and connections that illustrate the purpose and intent of this program.
7. The Sub-awardee will be required to submit data directly to SHE immediately after an engagement, activity, or training commences, or no later than the end of each month.

Selection Criteria

A selection committee will be reviewing applications from community-based organizations (CBOs) and will be providing five awards. CBOs are required to submit a Request for Proposal (RFP) no later than September 16, 2024, by 5 PM. The sub-awardees with the highest scores will be given a recommendation of award. There will be no extensions, reconsiderations, or appeal processes.

<u>CATEGORY</u>	<u>TOTAL POINTS POSSIBLE</u>
A. Narrative Responses	<u>100</u>
B. Plan	<u>20</u>
C. Letter of Recommendation	<u>20</u>
D. Staff Biographies	<u>20</u>
E. Capabilities	<u>20</u>
TOTAL	<u>180</u>

Sub Awardee Application Rating Form:

A. Short Narrative	0	5	10	15	20
1. Describe the service area to be served along with population demographics, including population size, income levels, ages, languages, access and functional needs, and the number of engagements your organization intends to accomplish. Include the source for your population demographic estimates.					
2. Describe how your organization will meet the targeted outreach and engagement goals including the type of community engagements/activities your organization will be conducting; and how your organization plans to					

deliver culturally appropriate peer-to-peer disaster preparedness, response, and recovery outreach/education/training to vulnerable and diverse populations.					
3. Describe your organization’s experience in managing and administering similar community-wide grant programs.					
4. Please describe your organization's experience in data analysis, research, and report preparation, as well as disaster readiness and response experience or willingness to receive such training.					
5. Please provide a detailed explanation of how your organization aligns with the objectives and criteria of this grant opportunity.					
B. Plan					
C. Letter of Recommendation					
D. Staff Biographies					
E. Capabilities					
Total Points (180 pts)					

Instructions for Using the Rating Form

1. Short Narrative Responses (100 points):

- Population demographics
- Languages
- Number of engagements and goals
- Population Size
- Disaster preparedness, response, and recovery training
- Experience in managing and administering community-wide grant programs
- Objectives and criteria

2. Plan:

- **Detailed Project Plan:** Assess the clarity, feasibility, and alignment of the project plan with Listos California’s objectives.
- **Partnerships:** Review existing partnerships with local agencies, schools, and other organizations to support program activities.

3. Staff Biographies:

- Review biographies of key personnel to ensure they demonstrate expertise and experience in disaster preparedness and community outreach.

4. Letter of Recommendation:

- Evaluated relationships with previous partners.

5. Capabilities

- Evaluate past projects or initiatives to verify the organization’s ability to engage target populations effectively.

6. Total Points:

- Sum the points for each organization across all criteria to determine their total score out of 180 points.

Applicant Information

Are you a 501 (c) (3)? Yes No

Organization Name: _____

Contact Person: _____

Address: _____

Mailing Address: _____

Email: _____

Phone: _____

Amount Requested: _____

Short Narrative Responses

Instructions: Please provide a brief response (maximum 250 words) to the questions listed below.

1. Describe the service area to be served along with population demographics, including population size, income levels, ages, languages, access and functional needs, and the number of engagements your organization intends to accomplish. Include the source for your population demographic estimates.

2. Describe how your organization will meet the targeted outreach and engagement goals including the type of community engagements/activities your organization will be conducting; and how your organization plans to deliver culturally appropriate peer-to-peer disaster preparedness, response, and recovery outreach/education/training to vulnerable and diverse populations.

3. Describe your organization's experience in managing and administering similar community-wide grant programs.

4. Please describe your organization's experience in data analysis, research, and report preparation, as well as disaster readiness and response experience or willingness to receive such training.

5. Please provide a detailed explanation of how your organization aligns with the objectives and criteria of this grant opportunity.

Required Documents

- Please attach your letter of recommendation with your application.
- Staff biographies.